

APPENDIX 1



Office of the Scottish Charity Regulator

Trustees' Annual Report for the period							
Period start date				Period end date			
	Day	Month	Year		Day	Month	Year
From	1 st	Jan	2021	To	31 st	Dec	2021

Reference and administration details

Charity name
Other names charity is known by
Registered charity number
Charity's principal address

Cerebral Palsy Sport and Recreation Association
CPISRA
SC049934
C/0 Suite102 Fullarton House
4 Fullarton House, Ayr , UK
Postcode KA7 1UB

Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Julian Rebollo Martínez	Vice President	8/2/2021 ro 31/12/2021	Executive Board
2	Brett Copper	Secretary General		Executive Board
3	Cathie Sherrington	Member at Large	8/2/2021 to 31/12/2021	Executive Board
4				
5				
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11				
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18				
19				
20				

Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year
Peter Drysdale President	1/1/2021 to 8/2/2021
Sandy Hermiston	1/1/2021 to 8/2/2021

Structure, governance and management

Type of governing document

This charity replaced Cerebral Palsy International Sports and Recreation Association - Aka CP-ISRA, **SC030869**. The new organisation is a SCIO governed by a constitution. The new organisation has National Members, Associate Members and individual members.

The Association has the following Governing Bodies: General Assembly (GA) and Executive Board (EB). The (GA) acts as the supreme Governing Body and the (EB) deals with the day to day running and management of the organisation making all necessary decisions between GAs.

The charity has no affiliation to an umbrella group or parent body.

Trustee recruitment and appointment

The Executive Board is composed of elected and appointed members. The elected members are elected at the General Assembly on effectively a 4 year term basis and appointed members are appointed by the Executive Board. The EB includes the post of, President, Vice President, Secretary General and Treasurer. The trustees are appointed from the EB.

Objectives and activities

Charitable purposes

CPISRA's vision is that "all people who have Cerebral Palsy or related neurological conditions have the opportunity to benefit from and participate in sport and recreation"

CPISRA's purpose is to promote the value and benefit of sport and recreation through:

- Provision of Sport and Recreational Activities
- Development of adaptive sport and recreation
- Facilitation of Sport and Recreational Research

Information, education and training

Summary of the main activities in relation to these objects

In the financial year to 31st December 2021 CPISRA continued to deliver its charitable objectives by undertaking the following activities:

- Awareness and Education programmes
- Sports Development Events
- Recreation and Personal Development Camps and Programmes
- Development and Governance of new and adaptive Sports
- Facilitation of research through network development and collaboration
- Website and Social Media to inspire participation and provide information
- Represent co-ordination impairments with the Paralympic movement

2

APPENDIX 1

Achievements and performance

Summary of the main achievements of the charity during the financial period

2021 continued to see our work hampered by the uncertainty created by COVID pandemic. CPISRA continued to make use of the Furlough scheme between January and September and in that period the staff continued to work on a part time basis. Despite the uncertainty CPISRA still managed to deliver the following face to face activities, many of which had been postponed from 2020

- Adult Camp
- Family Camp
- Ben Lomond Challenge

The Cerebral Palsy Awareness project was concluded during the year, more than 100 individuals from 26 African countries enrolled for the online course. A Covid recovery grant from the International Paralympic Committee has allowed us to us to extend this project into South America and South Asia

The Erasmus funded Frame Running project continued in 2021 and although much of this project has been digitalised and online coaching material created, CPISRA and our partners did manage to do some face-to-face activity on this project. This included delivering a Frame Running Awareness course in Scotland, a come and try event in Portugal and a entry level competition

In addition, CPISRA has continue to work with World Para- Athletics and our research team at Edinburgh and Queen Margaret University to ensure the implementation of the new RaceRunning classification system is implemented

The highlight of the year was our Conference on Physical Activity and Health. The online conference brought together 150 delegates from 15 countries to discuss the benefits of exercise for those with Cerebral Palsy. It is hoped that this will be the first in a series of conferences on this topic.

Financial review

Brief statement of the charity's policy on reserves

CPISRA hold reserves which it aims to maintain at a level sufficient to meet 6 months operating expenses

Details of any deficit

Donated facilities and services (if any)

3


APPENDIX 1

Other optional information

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Brett Cooper	
Position (e.g. Chair)	Secretary General	
Date	24/01/2022	

4

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Receipts and payments accounts							
For the period from	Period start date			to	Period end date		
	D1st ay1	Month	Year		Day	Month	Year
	1st	January	2021		31st	December	2021

Section A Statement of receipts and payments

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total funds current period to nearest £	Total funds last period to nearest £
A1 Receipts						
Donations	44,268				44,268	40,734
Legacies					-	-
Grants		29,140			29,140	36,951
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Income from investments other than land and buildings	11				11	106
Rents from land & buildings					-	-
Gross receipts from other charitable activities	5,540	40,530			46,070	44,811
					-	-
A1 Sub total	49,820	69,670	-	-	119,490	122,602
A2 Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
A2 Sub total	-	-	-	-	-	-
Total receipts	49,820	69,670	-	-	119,490	122,602
A3 Payments						
Expenses for fundraising activities					-	-
Gross trading payments					-	-
Investment management costs					-	-
Payments relating directly to charitable activities	22,987	95,716			118,703	113,862
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Insurance	4,787	253			5,040	3,360
Exchange Rate loss	90				90	-
A3 Sub total	27,864	95,969	-	-	123,833	117,222
A4 Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
A4 Sub total	-	-	-	-	-	-
Total payments	27,864	95,969	-	-	123,833	117,222
Net receipts / (payments)	21,956	(26,299)	-	-	(4,343)	5,380
A5 Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	21,956	(26,299)	-	-	(4,343)	5,380

Section B Statement of balances

Categories	Details	Unrestricted funds	Restricted funds	Expendable endowment funds	Permanent endowment funds	Total current period	Total last period
		to nearest £	to nearest £	to nearest £	to nearest £	to nearest £	to nearest £
B1 Cash funds	Cash and bank balances at start of year	56,326	64,405			120,731	115,350
	Surplus / (deficit) shown on receipts and payments account	21,956	(26,299)			(4,343)	5,380
						-	
						-	
	Cash and bank balances at end of year	78,282	38,106	-	-	116,388	120,731
	(Agree balances with receipts and payments account(s))	0	-	-	-	0	0

B2 Investments	Details	Fund to which asset belongs	Market valuation	Last year
			to nearest £	to nearest £
		Total	-	-

B3 Other assets	Details	Fund to which asset belongs	Cost (if available)	Current value (if available)	Last year
			to nearest £	to nearest £	to nearest £
		Total	-	-	-

B4 Liabilities	Details	Fund to which liability relates	Amount due	Last year
			to nearest £	to nearest £
		Total	-	-

B5 Contingent liabilities	Details	Fund to which liability relates	Amount due (estimate)	Last year
			to nearest £	to nearest £
		Total	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Brett Cooper	27 January 2022

Section C Notes to the Accounts

C1 Nature and purpose of funds (may be stated on analysis of funds worksheets)

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C2 Grants

Type of activity or project supported	Individual / institution	Number of grants made	£
Total			-

C3a Trustee remuneration

If no remuneration was paid during the period to any charity trustee or person connected to a trustee cross this box (otherwise complete section 3b)	X
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C3b Trustee remuneration - details

Authority under which paid	£

C4a Trustee expenses

If no expenses were paid to any charity trustee during the period then cross this box (otherwise complete section 4b)	
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C4b Trustee expenses - details

	Number of trustees	£

C5 Transactions with trustees and connected persons

Nature of relationship	Nature of transaction	Transaction amount (£)	Balance outstanding at period end (£)

C6 Other information

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Additional analysis (1)**Analysis of receipts and payments****1 Donations**

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Memberships	39,265				39,265	
Donations	5,003				5,003	
Consultancy and sponsorship	5,540				5,540	
Interest	11				11	
Total	49,820	-	-	-	49,820	-
	reference	-	-	-	reference	reference

2 Grants

	Unrestricted funds to nearest £	Restricted funds to nearest £	Total current period to nearest £	Total last period to nearest £
Covid Recovery Grant		12,632	12,632	
McDonald Trust (Recreational Camp)		9,852	9,852	
HMRC Furlough		4,190	4,190	19,219
Agitos CP Awareness		2,466	2,466	1,462
National Lottery				9,366
Stafford Trust				2,000
Erasmus CP Football				904
Bruce Wake Charitable Trust				3,000
Hugh Fraser Foundation			-	1,000
Total	-	29,140	29,140	36,951
	-	-	-	-

3 Gross receipts from other charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
IFCPF Contract		31,394			31,394	34,248
Camp Deposits		8,408			8,408	2,625
World Para-Athletics Service Agreement		728			728	4,798
Cerebral Palsy Foundation					-	3,000
RaceRunning Scotland					-	140
					-	
					-	
					-	
Total	-	40,530	-	-	40,530	44,811
	reference error	reference error	-	-	reference error	-

4 Payments relating directly to charitable activities

	Unrestricted funds to nearest £	Restricted funds to nearest £	Expendable endowment funds to nearest £	Permanent endowment funds to nearest £	Total current period to nearest £	Total last period to nearest £
Governance Committees	1,325				1,325	442
Insurance	4,787	253			5,040	3,360
Operations	368	341			709	1,852
Staff Costs	20,378	57,343			77,721	85,579
Project Costs		37,955			37,955	25,207
Marketing & Communications					-	677
Bank charges	238	77			315	105
Membership & community Support	679				679	
Events					-	
Development Sports					-	
Exchange Rate loss					-	
Total	27,774	95,969	-	-	123,743	117,222
	reference error	reference error	-	-	reference error	reference error

Additional analysis (2)

5 Breakdown of unrestricted funds

	Unrestricted fund 1 - enter name of fund below	Unrestricted fund 2 - enter name of fund below	Unrestricted fund 3 - enter name of fund below	Unrestricted fund 4 - enter name of fund below	Total unrestricted funds	Total unrestricted funds last period
Receipts						
Donations	44,268				44,268	40,734
Legacies					-	-
Grants					-	-
Receipts from fundraising activities					-	-
Gross trading receipts					-	-
Interest	11				11	106
buildings					-	-
Rents from land & buildings					-	-
Gross receipts from other charitable activities	5,540				5,540	3,000
Sub total	49,820	-	-	-	49,820	43,840
					cross ref error	
Receipts from asset & investment sales						
Proceeds from sale of fixed assets					-	
Proceeds from sale of investments					-	
Sub total	-	-	-	-	-	-
Total receipts	49,820	-	-	-	49,820	43,840
					cross ref error	
Payments						
Expenses for fundraising activities					-	
Gross trading payments					-	
Investment management costs					-	
Payments relating directly to charitable activities	22,987				22,987	54,683
Grants and donations					-	-
Governance costs:					-	-
Audit / independent examination					-	-
Preparation of annual accounts					-	-
Legal costs					-	-
Other Insurance	4,787				4,787	3,084
exchange rate loss					-	-
Sub total	27,774	-	-	-	27,774	57,767
Payments relating to asset and investment movements						
Purchases of fixed assets					-	
Purchase of investments					-	
Sub total	-	-	-	-	-	-
Total payments	27,774	-	-	-	27,774	57,767
Net receipts / (payments)	22,046	-	-	-	22,046	(13,927)
Transfers to / (from) funds						
					-	
Surplus / (deficit) for year	22,046	-	-	-	22,046	(13,927)

Nature and purpose of funds

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Additional analysis (3)

6 Breakdown of restricted funds

	Restricted fund 1 - enter name of fund below	Restricted fund 2 - enter name of fund below	Restricted fund 3 - enter name of fund below	Restricted fund 4 - enter name of fund below	Restricted fund 4 - enter name of fund below	Restricted fund 4 - enter name of fund below	Restricted fund 4 - enter name of fund below	Total restricted funds	Total restricted funds last period
Receipts									
Donations								-	36,951
Legacies								-	-
Grants	12,632	9,852	4,190	2,466				29,140	-
Receipts from fundraising activities								-	-
Gross trading receipts								-	-
Income from investments other than land and buildings								-	41,811
Income from investments other than land and buildings								-	-
Rents from land & buildings								-	-
Gross receipts from other charitable activities					31,394	8,408	728	40,530	-
Sub total	12,632	9,852	4,190	2,466	31,394	8,408	728	69,670	78,762
									cross ref error
Receipts from asset & investment sales									
Proceeds from sale of fixed assets								-	-
Proceeds from sale of investments								-	-
Sub total	-	-	-	-	-	-	-	-	-
Total receipts	12,632	9,852	4,190	2,466	31,394	8,408	728	69,670	78,762
									cross ref error
Payments									
Expenses for fundraising activities								-	-
Gross trading payments								-	-
Investment management costs								-	-
Payments relating directly to charitable activities	9,957	18,390	23,409	1,200	34,352	8,408		95,716	59,455
Grants and donations								-	-
Governance costs:								-	-
Audit / independent examination								-	-
Preparation of annual accounts								-	-
Legal costs								-	-
Insurance					253			253	-
Sub total	9,957	18,390	23,409	1,200	34,605	8,408	-	95,969	59,455
Payments relating to asset and investment movements									
Purchases of fixed assets								-	-
Purchase of investments								-	-
Sub total	-	-	-	-	-	-	-	-	-
Total payments	9,957	18,390	23,409	1,200	34,605	8,408	-	95,969	59,455
Net receipts / (payments)	2,675	(8,538)	(19,219)	1,266	(3,211)	-	728	(26,299)	19,307
Transfers to / (from) funds								-	-
Surplus / (deficit) for year	2,675	(8,538)	(19,219)	1,266	(3,211)	-	728	(26,299)	19,307
Nature and purpose of funds									